

Sanitized Copy Approved for Release 2011/06/10 : CIA-RDP89-00063R000200210038-2

TRANSMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS: FYI <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> has all back up paper work in left safe in file folder.  9-4-86		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO.  
1 FEB 56 241

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

Sanitized Copy Approved for Release 2011/06/10 : CIA-RDP89-00063R000200210038-2

~~SECRET~~

25X1

① I want  
this as soon as  
it comes off the press  
with all the  
subscribers etc.

3 September 1986

EO/L 15/  
DD/L HE  
D/L AT  
File

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for  
the Period Ending 3 September 1986

② EO - notice  
Bill - the  
Weekly must  
be sent  
forward  
to the DDA  
at al.  
office

25X1

1. Events of Major Interest That Have Occurred During the  
Preceding Week:

25X1

~~SECRET~~

S E C R E T

25X1

d. OL received a request from the National Security Council (NSC) for information on secure printing systems. NSC, which produces moderate amounts of classified material, is seeking a means of document control to prevent the unauthorized reproduction of classified material. OL representatives assisted NSC by providing them with samples of numerical overlays which are currently used in CIA's secure printing system. Representatives from NSC were pleased with the samples and assistance. OL will continue to provide NSC with assistance as needed. [redacted]

25X1

25X1

25X1

25X1

25X1

e. Representatives from the Office of Medical Services (OMS) have identified the presence of asbestos in the warehouse on [redacted] Complex. OMS recommends the asbestos be removed prior to the installation of the sprinkler system. The only areas in the warehouse containing asbestos are the office areas and the [redacted] Shop. OL will attempt to minimize disruption to the occupants of the warehouse offices by installing the sprinkler concurrently with the asbestos removal effort. OL will contact [redacted] and Associates to get an update on the contract status. [redacted]

f. OL is in the process of testing the entire fire alarm system at the Headquarters Building. The alarm system is being tested by applying heat to each individual thermal detector and observing the corresponding alarm unit which is activated. The testing will indicate whether the system is operating properly. The work is of critical importance because the General Services Administration did not maintain accurate drawings of all installations. This oversight has caused considerable difficulty in determining the exact location of an alarm in the Headquarters Building. [redacted]

25X1

25X1

25X1

h. OL reports that as part of the Headquarters Powerhouse upgrade, a sixth chiller was connected to the new

S E C R E T

*How are  
advised  
the pros  
for a  
water?*

*which one? 2*

S E C R E T

chilled water system. Removal of the original water system has begun which will provide floor space for future installation of two additional chillers in the Powerhouse.

25X1

25X1

25X1

k. OL has negotiated a final price of \$125,000 with General Electric (GE) for the acquisition of cafeteria equipment, furniture, and alarm system components in the Reston facility. The price negotiated is for the complete package of items retained at Reston and reflects a savings of 37 percent of the original amount GE was seeking.

25X1

l. OL, in conjunction with Joint Publications Research Service and Foreign Broadcast Information Service of the D/S&T, will conduct a count of Penalty Indicia mail (Official prepaid envelopes and labels) during the week of 2 September. This week's count, combined with a count conducted earlier this fiscal year, will determine the CIA's dollar amount owed to the United States Postal Service for use of Official mail posted during FY-86. The estimated cost for the current FY Official mail is \$250,000.

25X1

m. The Allied Corporation has been issued a work order by the Office of Logistics to upgrade the DCI Garage reception area. The doors and trim will be painted and all of the wall coverings, curtains, furniture, carpets, pictures, and lamps are to be replaced.

S E C R E T

S E C R E T

25X1

[REDACTED]

25X1

\* o. CIA's FY-1988 Budget Estimates were completed and delivered by OL on the scheduled due date of 3 September 1986. Sixty-five copies of this three volume, 900 page book were requested. Work began on this project in early June 1986. [REDACTED]

25X1

\* p. In support of the Agency's Plain Text Processing Equipment program, OL expects to execute a lease for [REDACTED]

25X1

by 9 September. Several meetings have been held during the past week to resolve remaining issues and finalize the negotiation. [REDACTED]

25X1

Seventy-five percent drawings for the installation of utilities in the first 38,000-square-foot section of [REDACTED] are being provided to prospective bidders for their review. The architectural and engineering work for this effort is being accomplished by [REDACTED]

25X1

25X1

25X1

[REDACTED] Drawings will be finalized and a contract award for the construction is scheduled to be completed on 16 September 1986. [REDACTED]

## 2. Significant Events Anticipated During the Coming Week:

25X1

25X1

25X1

The DDA, the ADDA, and the Director of Logistics will meet with Mr. William F. Sullivan, Commissioner, Public Buildings Services, GSA, on Wednesday, 10 September to discuss use of [REDACTED]

*JMR* John M. Ray

S E C R E T